



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes of August 28, 2019

A. CALL TO ORDER

Chairman Adam Martin called the regular meeting of the Copperas Cove Economic Development Corporation to order at 12:00 P.M.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Chairman Joey Acfalle led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Administrative Assistant

*Present: Adam Martin, Chairman
 Joey Acfalle, Vice Chairman
 Jay Jackson, Director*

Absent: Jeremy Tate, Secretary

*Others Present: Ryan Haverlah, City Manager
 Jonas Titas, Executive Director-EDC
 Diane Drussell, Assistant Director – EDC
 Barbara Boulware-Wells, Knight Law Firm*

D. ANNOUNCEMENTS

Administrative Assistant provided information on the upcoming items:

- Family Swim Time- August 29, 2019*
- Fly-a-Kite-July 28, 2019*
- Classic Bike Tour-August 10, 2019*

E. CITIZENS FORUM

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

None at this time

F. CONSENT AGENDA - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Board Meeting held on July 2019. **Brittany Sanders, Administrative Assistant, Copperas Cove Economic Development Corporation.**

Vice President Joey Acfalle made a motion to approve meeting minutes for July. Director Jay Jackson seconded that motion and with a unanimous vote, motion carried.

G. PUBLIC HEARINGS

None at this time

H. ACTION ITEMS

1. Consideration and action on authorizing the release of funds to the City of Copperas Cove for charges to the CCEDC for services rendered, as agreed upon, by various City employees for the month of July 2019. **Velia Key, Director of Financial Services**

Director Jay Jackson made a motion to approve Agenda Item H1. Vice Chairman Joey Acfalle seconded that motion and with a unanimous vote, motion carried.

2. Consideration and action on approving the unaudited financial report of the Copperas Cove Economic Development Corporation for the month of July 2019. **Velia Key, Director of Financial Services**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item H2. Director Jay Jackson seconded that motion and with a unanimous vote, motion carried.

3. Consideration and action on approving Resolution 2019-03 and accepting the Quarterly Investment Report as presented for the quarter ending June 2019 per the Investment Policy. **Velia Key, Director of Financial Services**

Director Jay Jackson made a motion to approve Agenda Item H3. Vice Chairman Joey Acfalle seconded that motion and with a unanimous vote, motion carried.

4. Consideration and action on approving and adopting Resolution 2019-2, for the FY 2019-2020 Proposed Budget for the Copperas Cove EDC. **Jonas Titas, Executive Director, CCEDC**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item H4. Director Jay Jackson seconded that motion and with a unanimous vote, motion carried.

5. Consideration and action on approving the Development Standards for the Narrows Business and Technology Park (the Narrows). **Diane Drussell, Assistant Director, CCEDC**

Vice Chairman Joey Acfalle requested Consent Agenda item H-5 be brought back for a future date. Director Jay Jackson seconded that motion and with a unanimous vote, motion carried.

6. Consideration and action on approving and awarding a proposal for the demolition of the EDC owned building located at 201 S. 2nd Street, Copperas Cove, Tx. **Diane Drussell, Assistant Director, CCEDC**

Chairman Adam Martin made a motion to accept Sierra Demolition proposal and approve Agenda Item H6. Director Jay Jackson seconded that motion and with a unanimous vote, motion carried.

7. Discussion and direction on scheduling a date for the future Budget Planning Workshop and Capital Projects Discussion. **Jonas Titas, Executive Director, CCEDC.**

Jonas Titas, Executive Director, presented for discussion and direction, the scheduling for the future Budget Planning Workshop and Capital Projects Discussion. Direction was given by Jonas Titas to schedule Agenda item H7 on October 18, 2019.

8. Discussion and direction on modifying the Copperas Cove EDC Bylaws. **Jonas Titas, Executive Director, CCEDC**

Direction was given by Chariman Adam Martin to form a committee that will consist of Vice Chairman Joey Acfalle and Secretary Jeremy Tate. The EDC staff will coordinate with the committee to make potential changes and recommendation to the Corporate Bylaws for the September's Board Meeting.

9. REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

None requested at this time.

10. ITEMS FOR FUTURE AGENDAS

None requested at this time.

11. EXECUTIVE SESSION

None requested at this time.

12. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

None requested at this time.

13. ADJOURN

Chairman Adam Martin adjourned the meeting at 1:01PM.


Joey Acfalle, Vice Chairman

ATTEST:


Brittany Sanders, Economic Development Specialist