



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes of April 24, 2019 Minutes
Order #2019-(04)-(24)

A. CALL TO ORDER

Chairman Adam Martin called the regular meeting of the Copperas Cove Economic Development Corporation to order at 12:00 P.M.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Director Joey Acfalle led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Administrative Assistant, Brittany Sanders.

Present: Adam Martin, Chairman

Absent: Jeremy Tate, Secretary

Marcie Lowery, Director

Joey Acfalle, Director

Others Present: Ryan Haverlah, Interim City Manager

Jonas Titas- Executive Director-EDC

Diane Drussell, Interim Director – EDC

D. ANNOUNCEMENTS

Administrative Assistant provided information on the following items:

- *Asst. Director Diane Drussell graduated OU EDI- April 9, 2019*
- *Exec. Director & Asst. Director attended the Multi-modal Feasibility Project Meeting- April 19, 2019*
- *Chamber Mixer- April 25, 2019*
- *Special Election Day- April 27, 2019*
- *Pacific Tanning 15 Year Anniversary- April 27, 2019*
- *4th Annual Spring Stand Down- April 27, 2019*
- *Knights of Columbus Golf Tournament- April 27, 2019*
- *Zumba Fest- April 27, 2019*
- *Charity Pool Tournament- April 30, 2019*
- *Law Enforcement Torch Run- April 30, 2019*
- *Jackrabbit Run- May 11, 2019*

E. CITIZENS FORUM

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

None at this time

F. CONSENT AGENDA - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Board Meeting held on April 24, 2019. **Brittany Sanders, Administrative Assistant, Copperas Cove Economic Development Corporation.**

Director Marcie Lowery made a motion to approve Agenda Items F1. Director Joey Acfalle seconded that motion and with a unanimous vote, motion carried

G. PUBLIC HEARINGS

None at this time

H. ACTION ITEMS

1. Consideration and action on authorizing the release of funds to the City of Copperas Cove for charges to the CCEDC for services rendered, as agreed upon, by various City employees for the month of March, 2019. **Velia Key, Director of Financial Services**

Director Joey Acfalle made a motion to approve Agenda Item H1. Director Marcie Lowery seconded that motion and with a unanimous vote, motion carried

2. Consideration and action on approving the unaudited financial report of the Copperas Cove Economic Development Corporation for the month of March, 2019. **Velia Key, Director of Financial Services**

Director Marcie Lowery made a motion to approve Agenda Item H2. Director Joey Acfalle seconded that motion and with a unanimous vote, motion carried

3. Discussion and Direction on the EDC owned building located at 201 S. 2nd Street, Copperas Cove TX, **Diane Drussell, Executive Director, Copperas Cove Economic Development Corporation**

Diane Drussell, Assistant Director presented for discussion and direction on the EDC owned building located at 201 S. 2nd Street, Copperas Cove TX. Direction was given by Adam Martin, Chairman to add item H3 to the next agenda for action to be taken.

4. Discussion and possible direction regarding the EDC Bylaws pursuant to April 24 EDC Workshop **Jonas Titas, Assistant Director, Copperas Cove Economic Development Corporation**

Jonas Titas, Executive Director review and presented the EDC Bylaws, no direction was given at this time.

5. Consideration and action of assigning another board member as a check signer. **Jonas Titas, Executive Director, Copperas Cove Economic Development Corporation**

Director Marcie Lowery made a motion to assigned Director Joey Acfalle to be an authorized check signer. Director Marcie Lowery made a motion to approve Agenda Item H5. Chairman Adam Martin seconded that motion and with a unanimous vote, motion carried

I. REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

None requested at this time

J. ITEMS FOR FUTURE AGENDAS

Chairman Adam Martin requested another quote for the property located at 201 S. 2nd Street with a request to consider options for demolition.

K. EXECUTIVE SESSION

1. Pursuant to §551.074 of the Open Meetings Act, Texas Government Code, the Economic Development Corporation Board will meet in Executive Session for deliberation regarding CCEDC Board Applications.

L. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION.

Chairman Adam Martin called the meeting into Executive Session for item K1 at 12:23 p.m. Chairman Adam Martin reconvened into open session at 12:46 p.m., no action was taken in Executive Session

M. ADJOURN

Chairman Adam Martin adjourned the meeting at 12:47 P.M.

ATTEST:


Jonas Titas, Executive Director


Jeremy Tate, Secretary