



**COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION**

**Meeting Minutes of October 24, 2018 Minutes**

**Order #2018-(10)-(24)**

**A. CALL TO ORDER**

*Chairman Adam Martin called the Special meeting of the Copperas Cove Economic Development Corporation to order at 12:00 p.m.*

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

*Director Joey Acfalle led the invocation and Pledge of Allegiance.*

**C. ROLL CALL**

*Present: Marcie Lowery Joey Acfalle Adam Martin Jeremy Tate*

*Absent: Christian Mulvey*

*Staff Present: Diane Drussell, Interim-Director, Economic Development  
Brandi Scallion, Administrative Assistant, Economic Development  
Barbara Boulware-Wells, Knight Law Firm*

**D. ANNOUNCEMENTS**

*None at this time.*

**E. CITIZENS FORUM**

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

*None at this time.*

- F. CONSENT AGENDA** - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed

from the consent agenda and considered separately.

*None at this time*

**G. PUBLIC HEARINGS**

*None at this time.*

**H. ACTION ITEMS**

1. Consideration and action on a resolution to a appoint officers fore CCEDC Board of Directors, as per CCEDC Bylaws. **Diane Drussell, Interim Director, Economic Development Corporation**

*Secretary- Jeremy Tate nominated by Director Joey Acfalle. Director Marcie Lowery seconded the motion approved by unanimous vote and the motion carried.*

*Vice Chairman- Christian Mulvey nominated by Secretary Jeremy Tate. Director Joey Acfalle seconded the motion approved by unanimous vote and the motion carried. Chairman- Adam Martin nominated by Secretary Jeremy Tate. Director Marcie Lowery seconded the motion approved by unanimous vote and the motion carried.*

2. Consideration and action on selecting a consulting firm to assist in the search for an Executive Director for the Copperas Cove EDC. **Diane Drussell, Interim Director, Economic Development Corporation**

*Director Joey Acfalle made a motion to Johnson and Associates as Consulting Firm to search for Executive Director. Director Marcie Lowery seconded the motion approved by unanimous vote and the motion carried.*

3. Consideration and action Consideration and action on recording (video and audio) the CCEDC meetings. **Diane Drussell, Interim Economic Development Corporation**

*Director Joey Acfalle made a motion to approve recording for up to 2.5 hours of recording time. Directory Marcie Lowery seconded the motion approved by unanimous vote and the motion carried.*

4. Consideration and action on approving the Personnel Policies of the Copperas Cove Economic Development Corporation. **Diane Drussell, Interim Director, Economic Development Corporation**

*Director Joey Acfalle made a motion to approve the Personnel Policies as read. Director Marcey Lowery seconded the motion approved by unanimous vote and motion carried*

5. Consideration and action on creating an ad-hoc committee to review and revise guidelines and create policies for projects that are to be presented for consideration. **Diane Drussell, Interim Director, Economic Development Corporation**

*Directory Marcie Lowery made a motion to approve an ad-hoc committee of no more than members to include Copperas Cove EDC, City of Copperas Cove, Coryell County EDC and Industrial Foundation. Director Joey Acfalle seconded the motion approved by*

*unanimous vote and the motion carried.*

6. Consideration and action on changing the date for the December Board meeting. **Diane Drussell, Interim Director, Economic Development Corporation**

*Director Marcie Lowery made a motion to schedule the December 2018 Regular Board meeting for 20 December 2018. Directory Joey Acfalle seconded the motion approved by unanimous vote and motion carried.*

7. Discussion and direction on property/building located at 202 S. 2<sup>nd</sup> Street, Copperas Cove, TX, 76522. **Diane Drussell, Interim Director, Economic Development Corporation**

*Tabled until 20 December 2018*

**I. REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS**

1. *Update/Information – Diane Drussell, Interim Director Economic Development Corp.*

*- Transition of the CCEDC Staff from City Staff*

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**J. ITEMS FOR FUTURE AGENDAS**

*None at this time.*

- K. EXECUTIVE SESSION - Convene into Executive Session pursuant to Section 551.071 (Advice of Counsel) and Section 1.05 Texas Disciplinary Rules of Professional Conduct in addition to specific Sections stated below:**

*None at this time.*

- L. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION.**

*None at this time.*

**M. ADJOURN**

There being no further business, Chairman Adam Martin adjourned the meeting at 1:37 p.m.

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Jeremy Tate, Secretary

ATTEST:

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Brandi Scallion, Administrative Assistant, Economic Development