



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes of September 25, 2019

A. CALL TO ORDER

Chairman Adam Martin called the regular meeting of the Copperas Cove Economic Development Corporation to order at 12:00 P.M.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Chairman Joey Acfalle led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Economic Development Specialist

*Present: Adam Martin, Chairman
Joey Acfalle, Vice Chairman
Jay Jackson, Director*

Absent: Jeremy Tate, Secretary

*Others Present: Ryan Haverlah, City Manager
Jonas Titas, Executive Director-EDC
Diane Drussell, Assistant Director – EDC
Barbara Boulware-Wells, Knight Law Firm*

D. ANNOUNCEMENTS

Economic Development Specialist provided information on the upcoming events:

- *Lasting Memories Grand Opening- September 25, 2019*
- *Chamber mixer- September 26, 2019*
- *Lone Star Pediatric Dental Group Grand Opening- September 27, 2019*
- *City Council Forum- October 2, 2019*
- *Theater Bingo- October 17, 2019*

E. CITIZENS FORUM

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

None at this time

F. **CONSENT AGENDA** - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Project Coral Committee Meeting held on July 23, 2019. **Brittany Sanders, Economic Development Specialist, Copperas Cove Economic Development Corporation**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item F1. Director Jay Jackson seconded that motion and with a unanimous vote, motion carried.

2. Consideration and action on approval of minutes for the RFP Committee Meeting held on August 21, 2019. **Brittany Sanders, Economic Development Specialist, Copperas Cove Economic Development Corporation**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item F2. Director Jay Jackson seconded that motion and with a unanimous vote, motion carried.

3. Consideration and action on approval of minutes for the Regular Meeting held on August 28, 2019. **Brittany Sanders, Economic Development Specialist, Copperas Cove Economic Development Corporation**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item F3. Director Jay Jackson seconded that motion and with a unanimous vote, motion carried.

4. Consideration and action on approval of minutes for the Bylaws Committee Meeting held on September 10, 2019. **Brittany Sanders, Economic Development Specialist, Copperas Cove Economic Development Corporation**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item F4. Director Jay Jackson seconded that motion and with a unanimous vote, motion carried.

G. PUBLIC HEARINGS

None at this time

H. ACTION ITEMS

1. Consideration and action on authorizing the release of funds to the City of Copperas Cove for charges to the COPPERAS COVE EDC for services rendered, as agreed upon, by various City employees for the month of August 2019. **Velia Key, Director of Financial Services**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item H1. Director Jay Jackson seconded that motion and with a unanimous vote, motion carried.

2. Consideration and action on approving the unaudited financial report of the Copperas Cove Economic Development Corporation for the month of August 2019. **Velia Key, Director of Financial Services**

Director Jay Jackson made a motion to approve Agenda Item H2. Vice Chairman Joey Acfalle seconded that motion and with a unanimous vote, motion carried.

3. Consideration and action on approving revisions made to the Bylaws for the Copperas Cove Economic Development Corporation (COPPERAS COVE EDC). **Jonas Titas, Executive Director, COPPERAS COVE EDC**

Director Jay Jackson made a motion to approve Agenda Item H3. Vice Chairman Joey Acfalle seconded that motion and with a unanimous vote, motion carried.

4. Consideration and action on approving the Development Standards for the Narrows Business and Technology Park (the Narrows). **Diane Drussell, Assistant Director, COPPERAS COVE EDC**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item H4. Director Jay Jackson seconded that motion and with a unanimous vote, motion carried.

I. REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

J. ITEMS FOR FUTURE AGENDAS

- Update on Digital Sign

K. EXECUTIVE SESSION CONVENED AT 12:28 P.M.

Pursuant to §551.087 of the Texas Government Code, the Economic Development Corporation Board will meet in Executive Session for an update regarding the offer of a financial or other incentive to a business prospect referenced as **Project Freeze**.

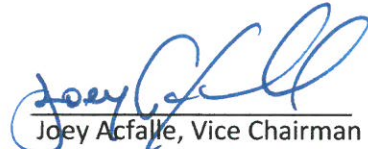
RECONVENE INTO OPEN SESSION AT 12:41 P.M FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

The Board Made a motion to move forward with Project Freeze.

L. ADJOURN

Chairman Adam Martin adjourned the meeting at 12:42 P.M.

ATTEST: 
Brittany Sanders, Economic Development Specialist


Joey Acfalle, Vice Chairman