

**COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION**  
**Meeting Minutes for March 24, 2021**

In accordance with the order of the Office of the Governor issued March 16, 2020, the Copperas Cove EDC will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

A recording of the telephonic meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon request.

**A. CALL TO ORDER**

*Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:00 p.m.*

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

*Director Rick Kirkpatrick led the Invocation and the Pledge of Allegiance.*

**C. ROLL CALL**

*Roll call led by Brittany Sanders, Economic Development Specialist*

*Present:* JC Stubbs, Chairman  
Joey Acfalle, Vice Chairman  
Jay Jackson, Secretary  
Elizabeth Ruskiewicz, Director  
Rick Kirkpatrick, Director  
Jonas Titas, Executive Director-EDC  
Diane Drussell, Assistant Director -EDC  
*Others Present:* Barbara Boulware-Wells, EDC Legal Counsel  
Fred Chavez, Council Liaison  
Ryan Haverlah- City Manager

**D. ANNOUNCEMENTS**

*None*

## E. CITIZENS FORUM

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

*None*

## F. CONSENT AGENDA - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on January 27, 2021. **Brittany Sanders, Economic Development Specialist, Copperas Cove EDC.**

*Vice Chairman Joey Acfalle made a motion to approve Agenda Item F1. Director Secretary Jay Jackson seconded the motion and with a unanimous vote, motion carried.*

2. Consideration and action on approval of minutes for the Regular Meeting held on February 24, 2021. **Brittany Sanders, Economic Development Specialist, Copperas Cove EDC**

*Director Rick Kirkpatrick made a motion to approve Agenda Item F2. Secretary Jay Jackson seconded the motion and with a unanimous vote, motion carried.*

## G. PUBLIC HEARINGS

*None*

## H. ACTION ITEMS

1. Consideration and action on approving the Monthly Financial report for the month of January 2021. **Diane Drussell, Assistant Director, Copperas Cove EDC.**

*Director Rick Kirkpatrick made a motion to approve Agenda Item H1. Secretary Jay Jackson seconded the motion and with a unanimous vote, motion carried.*

2. Consideration and action on approving the Monthly Financial report for the month of February 2021. **Diane Drussell, Assistant Director, Copperas Cove EDC.**

*Secretary Jay Jackson made a motion to approve Agenda Item H2. Director Elizabeth Ruszkiewicz seconded the motion and with a unanimous vote, motion carried.*

3. Consideration and action on approving Resolution # EDC 2021-01 for the rebuilding of Constitution Drive. **Jonas Titas, Executive Director, Copperas Cove EDC.**

*Vice Chairman Joey Acfalle made a motion to approve Agenda Item H3. Director Elizabeth Ruszkiewicz seconded the motion and with a unanimous vote, motion carried.*

4. Discussion and Direction on bids for Spec building in the Narrows Business and Technology Park. **Jonas Titas, Executive Director, Copperas Cove EDC**

*Director Rick Kirkpatrick made a motion to approve and award CBRE's proposal for the Spec building in the Narrows Business and Technology Park. Director Elizabeth Ruszkiewicz seconded the motion and with a unanimous vote, motion carried.*

**I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS**

1. Update on Capital Projects. **Jonas Titas, Executive Director, Copperas Cove EDC**

- Multipurpose Trail

*EDC Board accepted motion to create committee consisting of Chairman JC Stubbs and Director Rick Kirkpatrick to review proposals for the Multipurpose trail.*

**J. ITEMS FOR FUTURE AGENDAS**

*None*

**K. EXECUTIVE SESSION CONVENED**

*None*

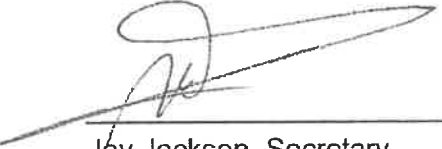
**L. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION**

**M. ADJOURN**

*Chairman JC Stubbs adjourned the meeting at 12:32 p.m.*

ATTEST:

  
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Brittany Sanders, ED Specialist

  
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Jay Jackson, Secretary