



**COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION**  
**Meeting Minutes for April 28, 2021**

In accordance with the order of the Office of the Governor issued March 16, 2020, the Copperas Cove EDC will conduct a telephonic meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

A recording of the telephonic meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon request.

**A. CALL TO ORDER**

*Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:00 p.m.*

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

*Vice Chairman Joey Acfalle led the Invocation and the Pledge of Allegiance.*

**C. ROLL CALL**

*Roll call led by Brittany Sanders, Economic Development Specialist*

*Present:* JC Stubbs, Chairman  
Joeey Acfalle, Vice Chairman  
Jay Jackson, Secretary  
Elizabeth Ruszkiewicz, Director  
Rick Kirkpatrick, Director  
Jonas Titas, Executive Director-EDC  
Diane Drussell, Assistant Director -EDC  
*Others Present:* Barbara Boulware-Wells, EDC Legal Counsel  
Fred Chavez, Council Liaison

**D. ANNOUNCEMENTS**

*EDC Staff provided information on the upcoming event:*

- *Early voting begins- May 1, 2021.*
- *Ribbon Cutting for the Copperas Cove Economic Development Corporation - May 5, 2021.*
- *Chamber Mixer- May 5, 2021.*
- *Annual Rabbit Fest- May 14-17, 2021*

## E. CITIZENS FORUM

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

*None*

## F. CONSENT AGENDA - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on March 24, 2021. **Brittany Sanders, Economic Development Specialist, Copperas Cove EDC.**

*Vice Chairman Joey Acfalle made a motion to approve Agenda Item H1. Director Elizabeth Ruszkiewicz seconded the motion and with a unanimous vote, motion carried.*

## G. PUBLIC HEARINGS

*None*

## H. ACTION ITEMS

1. Consideration and action on approving the Monthly Financial report for the month of March 2021. **Diane Drussell, Assistant Director, Copperas Cove EDC.**

*Secretary Jay Jackson made a motion to approve Agenda Item H1. Vice Chairman Joey Acfalle seconded the motion and with a unanimous vote, motion carried.*

2. Consideration and action on approving Resolution # EDC 2020-02 and accepting the Quarterly Investment Report as presented for the quarter ending March 2021, per the Investment Policy. **Diane Drussell, Assistant Director, Copperas Cove EDC**

*Director Rick Kirkpatrick made a motion to approve Agenda Item H2. Vice Chairman Joey Acfalle seconded the motion and with a unanimous vote, motion carried.*

3. Discussion and direction for proposed 2021/2022 Budget for the CCEDC. **Jonas Titas, Executive, Copperas Cove EDC.**

Jonas Titas, Executive Director of the Copperas Cove EDC, presented Agenda Item H3. Direction was given by Vice Chairman Joey Acfalle to present FY 2021/2022 Proposed Budget to the City of Copperas Cove City Council after final approval by Board of Directors.

4. Discussion and direction on Business 190 utility burial. **Jonas Titas, Executive Director, Copperas Cove EDC.**

Jonas Titas, Executive Director, presented agenda item H 4. Direction was given by EDC Board of Directors to provide more information regarding Agenda Item H 4 at next month's meeting.

**I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS**

**1. Update on Capital Projects. Jonas Titas, Executive Director, Copperas Cove EDC**

- Update on Business 190 Activities

*Jonas Titas, Executive Director, gave an update on Business 190 Activities and the Multipurpose Trail.*

**ITEMS FOR FUTURE AGENDAS**

*Business 190 Utility Burial*

**J. EXECUTIVE SESSION CONVENED AT**

Pursuant §551.074 of the Opens Meeting Act Tex. Gov't Code, the Board of Directors will meet in Executive Session for deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a member of an advisory body or to hear a complaint or charge against a member of an advisory body - **Jonas Titas, Executive Director, Copperas Cove EDC.**


**K. RECONVENE INTO OPEN SESSION AT 1:40 P.M FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION**

*No Action was taken during Executive Session.*

**L. ADJOURN**

*Chairman JC Stubbs adjourned the meeting at 1:40 p.m.*

ATTEST:

  
Brittany Sanders, ED Specialist

  
Jay Jackson, Secretary