



**COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION**  
**Meeting Minutes for June 28, 2023**

**A. CALL TO ORDER**

*Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:03 p.m.*

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

*JC Stubbs led the Invocation and the Pledge of Allegiance.*

**C. ROLL CALL**

*Roll call led by Brittany Sanders, Workforce Development Specialist*

<i>Present: JC Stubbs, Chairman</i>	<i>Diane Drussell, Assistant Director</i>
<i>Bradi Diaz, Treasurer</i>	<i>Brittany Sanders, Workforce Development Specialist</i>
<i>Ted Gonzalez, Director</i>	<i>Sheena Tanner, Marketing Director</i>
<i>Fred Welch, Executive Director</i>	<i>Barbara Boulware-Wells, Legal Counsel</i>

*Absent: Elizabeth Ruszkiewicz, Secretary*  
*Fred Chavez, Council Liaison*

**D. ANNOUNCEMENTS**

**E. CITIZENS FORUM**

At this time, citizens will be allowed matters other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

**F. CONSENT AGENDA** - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of these Item. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on May 24, 2023. **Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.**

*Treasurer Bradi Diaz made a motion to approve Agenda Item F1. Chairman JC Stubbs seconded the motion and with a unanimous vote, the motion carried.*

## **G. PUBLIC HEARINGS**

*None*

## **H. ACTION ITEM**

1. Consideration and action on approving the Profit and Loss report for the month of May 2023. **Fred Welch, Executive Director, Copperas Cove EDC.**

*Treasurer Bradi Diaz a motion to approve agenda item H1. Director Ted Gonzalez seconded the motion and with a unanimous vote, the motion carried.*

2. Consideration and action on approving Resolution #EDC 2023-08, approving the 2023/2024 Proposed Budget for the Copperas Cove Economic Development Corporation. **Fred Welch, Executive Director, Copperas Cove EDC.**

*Treasurer Bradi Diaz made a motion to approve agenda item H2. Director Ted Gonzalez seconded the motion and with a unanimous vote, the motion carried.*

*Executive Director Fred Welch informed the Board of Directors that there will be a Public Hearing held on July 27, 2023, following approval of the Proposed Budget.*

## **I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES, AND BOARDS**

1. Update on EDC Activities. **Diane Drussell, Assistant Director, Copperas Cove EDC.**

- *Assistant Director Diane Drussell gave an update on the following topics listed below:*

- *Business visits for the month of June.*
- *Quarterly Pop-up Market event held on June 10th.*
- *Mixer held on June 27th at the Taste of Cove Food Truck Park*
- *Mid-Year Conference held in Dallas on June 20th.*
- *Texas Travel Recovery Program*
- *Film-Friendly Project*

- *Workforce Development Specialist Brittany Sanders gave an update on the following topics listed below:*

- *#HireCove Facebook Page*
- *Quarterly Pop-up Job Fair event held on June 10th.*

2. Executive Director Report. **Fred Welch, Executive Director, Copperas Cove EDC.**

- *Executive Director Fred Welch gave an update on the following topics listed below:*
  - International Black Chamber of Commerce Summit on May 30th.
  - Rail Project
  - EDA Grant
  - CCEDC Plan of Work

**J. ITEM FOR FUTURE AGENDAS**

- *CCEDC Plan of Work for fiscal year 2023-2024*

**K. EXECUTIVE SESSION CONVENED AT 12:30 P.M**

1. Pursuant to §551.072 of the Texas Government Code, the Economic Development Corporation Board will meet in Executive Session to discuss deliberation regarding the purchase, exchange, lease, or value of real property. **Project Black Dragon.**
2. Pursuant to §551.072 of the Texas Government Code, the Economic Development Corporation Board will meet in Executive Session to discuss deliberation regarding the purchase, exchange, lease, or value of real property. **Project Bear.**
3. Pursuant to §551.072 of the Texas Government Code, the Economic Development Corporation Board will meet in Executive Session to discuss deliberation regarding the purchase, exchange, lease, or value of real property. **Project C-Rail.**

**L. RECONVENE INTO OPEN SESSION AT 1:06 P.M. FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION**

1. *No action was taken on Executive Session Item 1. **Project Black Dragon.***
2. *Director Ted Gonzales made a motion to authorize Executive Director Fred Welch to execute an agreement with Kimley Horn for engineering services to support Project Bear. Treasurer Bradi Diaz seconded the motion and with a unanimous vote, the motion carried. **Project Bear.***
3. *Director Ted Gonzales made a motion to authorize Executive Director Fred Welch to work with Knight Law Firm to develop a contract for real property in support of the C-Rail Project. Treasurer Bradi Diaz seconded the motion and with a unanimous vote, the motion carried. **Project C-Rail.***

**M. ADJOURN**

*Chairman JC Stubbs adjourned the meeting at 1:07 p.m.*

ATTEST:

  
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Brittany Sanders, Workforce Development Specialist

  
Elizabeth Ruszkiewicz, Secretary