



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes for August 23, 2023

A. CALL TO ORDER

Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:04 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

JC Stubbs led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Workforce Development Specialist

Present: JC Stubbs, Chairman

Bradi Diaz, Treasurer

Ted Gonzalez, Director

David McPhail, Director

Fred Chavez, Council Liaison

Fred Welch, Executive Director

Brittany Sanders, Workforce Development Specialist

Sheena Tanner, Marketing Director

Barbara Boulware-Wells, Legal Counsel

Absent: Elizabeth Ruskiewicz, Secretary

D. ANNOUNCEMENTS

- *Shop Cove Quarterly Pop-up Market & Hire Cove Job Fair- August 26, 2023, at the Copperas Cove Civic Center.*

E. CITIZENS FORUM

At this time, citizens will be allowed matters other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

- F. CONSENT AGENDA** - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of these Item. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on July 26, 2023. **Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.**

Treasurer Bradi Diaz made a motion to approve agenda item F1. Director Ted Gonzalez seconded the motion and with a unanimous vote, the motion carried.

G. PUBLIC HEARINGS

None

H. ACTION ITEM

1. Consideration and action on approving the Profit and Loss report for the month of July 2023. **Fred Welch, Executive Director, Copperas Cove EDC.**

Director JC Stubbs made a motion to approve agenda item H1. Treasurer Bradi Diaz seconded the motion and with a unanimous vote, the motion carried.

2. Consideration and action to approve a contract with EDSuite to update and provide regular assistance and maintenance to the EDC website. **Fred Welch, Executive Director, Copperas Cove EDC.**

Director JC Stubbs made a motion to approve agenda item H2. Treasurer Bradi Diaz seconded the motion and with a unanimous vote, the motion carried.

3. Consideration and action on the usage of EDC property located in the Narrows Business and Technology Park for the Solar Eclipse Event in April 2024. **Fred Welch, Executive Director, Copperas Cove EDC**

No Action was taken.

4. Consideration and action on approving the Plan of Work for FY 2023-2024. **Fred Welch, Executive Director, Copperas Cove EDC.**

Treasurer Bradi Diaz made a motion to approve agenda item H4 with the removal of the previous Assistant Director's name from the Plan of Work. Director Ted Gonzalez seconded the motion and with a unanimous vote, the motion carried.

5. Consideration and action on soliciting sealed RFPs from qualified banking institutions to establish a contract for Banking Services to the Copperas Cove EDC. **Fred Welch, Executive Director, Copperas Cove EDC.**

Director JC Stubbs made a motion to approve agenda item H5. Treasurer Bradi Diaz seconded the motion and with a unanimous vote, the motion carried.

6. Consideration and action on approving Resolution # EDC 2023-11, authorizing the removal of Assistant Director Diane Drussell, and adding Director David McPhail to the signature card with Cadence Bank.

Treasurer Bradi Diaz made a motion to approve agenda item H6. Director Ted Gonzalez seconded the motion and with a unanimous vote, the motion carried.

I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES, AND BOARDS

1. Update on EDC Activities.

- *Marketing Director Sheena Tanner gave an update on the Ice Cream Social.*

2. Executive Director Report. Fred Welch, Executive Director, Copperas Cove EDC.

- *Executive Director Fred Welch gave an update on the following topics listed below:*
 - *Update on EDA Grant and Fort Cavazos Rail Study.*
 - *Project Black Dragon*
 - *Marketing Event with Oncor and Team Texas*

J. ITEM FOR FUTURE AGENDAS

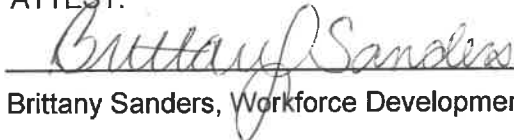
K. EXECUTIVE SESSION CONVENED

L. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION

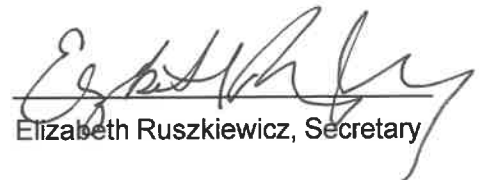
M. ADJOURN

Chairman JC Stubbs adjourned the meeting at 12:36 p.m.

ATTEST:



Brittany Sanders, Workforce Development Specialist



Elizabeth Ruskiewicz, Secretary